

# Standing Order Instruction

Please complete in block capitals



## 1. Instruction to your Bank or Building Society

Please pay St Edmund's School Canterbury from the account set out in Section 3 below to:  
National Westminster Bank Branch: Canterbury Sort Code: 60 – 04 – 27  
Account Number: 46125744 the amount in Section 2

## 2. Payment by Instalment

The sum of: Reference: eg. Astro turf  
Amount of each instalment in words:  
And in figures £  
On the (date of first payment) day of (month) (year)  
And the same amount again thereafter every (insert frequency) (monthly, quarterly, annually)  
Until (date of last payment) day of (month) (year)  
Total number of payments: (insert number)

## 3. Your Bank / Building Society Details

Name of Bank / Building Society: Account Number:  
Name of Account Holders: Bank/Building Society sort code:  
Address of Bank / Building Society: Postcode:

## 4. Signature(s) of Account Holder(s)

Signature(s): Date:

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If you Gift Aid your donation, St Edmund's School Canterbury will continue to receive an additional 28p. The quality for Gift Aid, what you pay in UK income tax and/or capital gains tax must at least equal the amount we will claim in the tax year. I wish all donations that I have made, and future donations I may make, to be treated as Gift Aid donations, until I inform you otherwise. Please tick to Gift Aid your donation .

**Data Protection:** We guarantee not to share your information with any source.  
From time to time we would like to send you information on St Edmund's School Foundation.  
If you would prefer not to receive this, please tick this box

Please return this form to:  
St Edmund's School Foundation, St Edmund's School, St Thomas Hill, Canterbury, Kent CT2 8HU  
Email: [foundation@stedmunds.org.uk](mailto:foundation@stedmunds.org.uk) Tel: 01227 475600