

Standing Order Instruction

Please complete in block capitals



**ST EDMUND'S
SCHOOL**
CANTERBURY

1. Instruction to your Bank or Building Society

Please pay St Edmund's School Canterbury from the account set out in Section 3 below to:
National Westminster Bank Branch: Canterbury Sort Code: 60-04-27
Account Number: 45417776 the amount in Section 2

2. Payment by Instalment

The sum of: Reference: Unrestricted – Bursaries – Refurbishments - Capital Campaigns
(please underline your preferred choice)

Amount of each instalment in words:

And in figures £

On the (date of first payment) day of (month) (year)

And the same amount again thereafter every (insert frequency) (monthly, quarterly, annually)

Until (date of last payment) day of (month) (year)

Total number of payments: (insert number)

3. Your Bank / Building Society Details

Name of Bank / Building Society: Account Number:

Name of Account Holders: Bank/Building Society sort code:

Address of Bank / Building Society: Postcode:

4. Signature(s) of Account Holder(s)

Signature(s): Date:

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I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p on every £1 that I give on or after 6 April 2008. Please tick to Gift Aid your donation

Data Protection: St Edmund's School Canterbury takes the privacy of our donors and supporters very seriously. We are strongly committed to protecting your privacy and every reasonable effort is taken to ensure that your information is kept secure and intact. Should you have any queries about our data protection, communication and privacy policy, please contact the department mentioned below.

Please return this form to:
St Edmund's School, c/o Development Office, St Thomas Hill, Canterbury, Kent CT2 8HU
Email: development@stedmunds.org.uk Tel: 01227 475629

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