**Exam Data Access Request Form**

Pupil Name:

House:

Examination session: **Summer 2020**

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| **Exam Type**  | **Subject** | **Exam Board** | **Centre Assessed Grade** | **Rank Order**  |
| *GCSE* | *English Language* | *OCR* | *7* | *3* |
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**Rationale:**

The CAGs and Rank Orders were calculated during a comprehensive process beginning on 6th April 2020 and concluding on 29th May 2020. It involved the following:

* Planning and organisational webinars for Senior Managers and Heads of Departments
* Departmental organisational meetings
* Data gathering on all pupils in all their examination subjects for the previous two years (this encompassed class work, homework, marking records, baseline assessments, school examination results)
* CAG and Rank Order meetings in departments to determine the correct levels based on the evidence collated
* Checking meetings led by the Head of Academic Information and the Head of Sixth Form with Heads of Departments to review all assigned grades and rankings
* Internal sign off involving the Head of Academic Information, the Deputy Head and the Head
* Submission of grades to each examination board in line with their requirements



**Edward O’Connor**

**Head {ADD SCHOOL STAMP}**