



ST EDMUND'S
SCHOOL
CANTERBURY

TEACHER OF MODERN FOREIGN LANGUAGES

Senior School

Permanent, Part-time Post
September 2022





THE SCHOOL

We are a 600 strong 3-18 independent co-educational day and boarding school which fosters a family atmosphere, values the individual and offers a wide range of opportunities to pupils, whatever their interests or strengths. In an historic setting overlooking the City of Canterbury, the school is proud to educate the Choristers of Canterbury Cathedral and is equally proud of the diversity that day and boarding pupils bring. Both academic rigour and co-curricular involvement are encouraged. Pupils are respectful of each other and work together to create a cohesive, inclusive and happy community. The School is located on the top of St Thomas Hill, commanding impressive views over the City of Canterbury. The Pre-Prep, Junior and Senior Schools share the same site, while the Choristers live within the Precincts of Canterbury Cathedral.

ETHOS

- Our pupils benefit from a caring and supportive environment, high-calibre teaching and a holistic educational approach that seeks to develop creativity, leadership qualities and original thinking
- A broad academic curriculum and extraordinarily diverse co-curricular programme enable pupils to find their path and grow to 'be all they can be'
- Our small class sizes enable the personalisation of learning so that pupils receive the attention and academic challenge they need to excel
- Every pupil here is known and understood
- The fact that we educate children from the age of 3 to 18 underpins the strong family atmosphere and sense of community that pervade the school
- St Edmund's is proud of its pupil-centred and ambitious academic ethos. We seek to foster original thinkers with the intellectual and personal skills to be leaders and decision makers in the future
- We offer a variety of challenging and exciting GCSE and A-level courses which appeal to young people whatever their strengths and interests. Highly-qualified teachers and small class sizes mean that young people receive inspirational instruction, with vibrant debate and individual attention colouring every classroom
- Pupils develop learning skills through project work and research opportunities such as the Extended Project Qualification and the Durrell Essay. We encourage cross-curricular work to promote original ideas and multi-dimensional thinking
- Essentially, our pupils are encouraged throughout their time at St Edmund's to aim for and achieve the very highest academic standards of which they are capable

DETAILS ABOUT THE POST

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| Grade | St Edmund's Academic MPS Range |
| Title | Teacher of MFL |
| Type of post | Part time 0.5 (Permanent) |
| Benefits | TPS, Employee Assistance Programme, Salary Sacrifice Schemes, Retail discounts, subsidised gym membership, free parking, free lunch |
| Start Date | September 2022 |

| POST & DEPARTMENT | |
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| Advert | <p>We are seeking to appoint a committed, dynamic and enthusiastic linguist to teach, ideally, a combination of two of the languages (French, German and Spanish) currently taught part-time within our Modern Foreign Language department from September 2022. The successful applicant will be well qualified and have an easy command of at least 2 languages as well as being an innovative, creative teacher who can inspire our students to always achieve their best. The ability to teach to GCSE is essential and to A-Level would be advantageous. This post would be suitable for an NQT or an experienced teacher who has a real desire to take an active role within the school, including participation in co-curricular activities and visits. The successful applicant will have the opportunity to teach small groups of students from beginner level to A-Level in Key Stages Three, Four and Five</p> |
| Department | <p>The MFL department can be described as a growing team of highly enthusiastic practitioners, each bringing their own specialisms and expertise to the classroom. The team comprises a mixture of native and non-native speakers with different combinations of languages. From September 2022, the department will effectively become a faculty with the incorporation of Latin.</p> <p>The MFL department meets regularly as a formal fixture but maintains positive working relationships and regular communication on a daily basis. The department tries, where possible, to cover itself and teachers also share classes where the timetable requires.</p> <p>To date, languages at St Edmund's are currently taught formally from Year 3 to U6. French is taught as the main primary language from</p> |

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| | <p>Form 3 (but with regular input in Pre-Prep) and German and Spanish are later introduced from KS3, as is Latin.</p> <p>The MFL department is keen to learn and develop and so regularly shares resources and engages in ongoing CPD and initiatives to foster a fresh approach to teaching and learning. We use discussion and data to track pupil progress and encourage the individual to achieve their best. The department uses a rewards scheme in addition to the Head's Commendations to recognise achievement as well as to teach in a way that makes the students feel trusted to take responsibility for their own learning.</p> <p>The department aims to return to a calendar including off-site and overseas trips to maintain engagement and to provide immersive opportunities to the pupils.</p> |
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JOB DESCRIPTION

Purpose of the job:

- To deliver quality, creative teaching of MFL
- To assist in curriculum development with the department including the production of outstanding materials to be shared with the department.
- To participate in the preparation and the execution of enrichment days on and off-site, as well as trips, to enable pupils to develop their love of languages and their cultural understanding.
- To have /acquire a good understanding of the new curriculum for GCSE & GCE MFL and a good understanding of the new assessment criteria for GCSE and GCE to be able to teach and prepare the students for the respective examinations, including marking work and giving constructive feedback in order to nurture progress.
- To actively implement the aims and objectives of the department and of the whole school.
- To participate in the further development and implementation of departmental policies and practices.
- To assist the Head of Department in maintaining and improving the standards within the department.

Specific Responsibilities and Key Tasks:

- To teach the courses adopted by the department to a high standard through careful planning and preparation of teaching materials, lessons and schemes of works. To teach, ideally, a combination of two MFL across Key Stages 3, 4 and 5.

- To regularly mark students' work in line with school and department policy and to keep accurate and up to date records of student progress and achievement in accordance with the requirements of the departmental practices.
- To use ICT appropriately in teaching and learning. To use the School Portal effectively.

Other duties:

- To create a stimulating and innovative learning environment (room, equipment, displays etc).
- To fully contribute to the enrichment programme of the department by organising and participating in school initiatives and events as much as possible.
- In common with school policy the post holder may be expected to fulfil the duties of a form tutor.



PERSON SPECIFICATION

| | ESSENTIAL | DESIRABLE |
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| QUALIFICATIONS | <ul style="list-style-type: none"> • A good honours degree in languages • Qualified Teacher Status | <ul style="list-style-type: none"> • Examples of CPD to develop teaching and learning in a department • Evidence of Safeguarding training |
| SKILLS/EXPERIENCE | <ul style="list-style-type: none"> • Committed to raising levels of achievement and attainment of all pupils • An excellent level of current subject knowledge • Experience of teaching to KS3-KS5 • Proven ability as a successful classroom practitioner • Evidence of successful teaching experience and an approach to teaching that is varied and flexible • Able to motivate and stimulate pupils to enjoy learning • Willingness to develop skills and teaching practice • Skilled in the use of ICT as a teaching and learning tool • Positive classroom management skills and sound techniques • The ability to deal confidently with sensitive issues concerning pupil welfare | |
| PERSONAL QUALITIES | <ul style="list-style-type: none"> • High standards and effective oral and written communication skills • An enthusiasm for involvement with pupils, staff, governors and the community • Willing to learn | |

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| | <ul style="list-style-type: none"> • Be hardworking, kind, flexible and able to work as a member of a team • Excellent organisational skills: reliability in working to deadlines • Desire and ability to contribute to the wider school community and co-curricular provision, both within the department and as part of the school's sporting, clubs or activities programmes. | |
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CONDITIONS OF SERVICE

BENEFITS

Teacher's Pension Scheme, Employee Assistance Programme including counselling services and financial/legal advice line, Salary Sacrifice schemes such as Cycle2work, subsidised gym membership, retail discounts and cashback scheme. Parking is free for all staff on the school site and lunch is offered free-of-charge for all staff.

Fee remission is available to all members of staff subject to spaces being available at the discretion of the Governors and subject to change.

Support of visa sponsorship is in place for international candidates.

SAFER RECRUITMENT

St Edmund's School Canterbury is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

UK GDPR

Personal information provided by candidates will be kept on a secure file in the school and will not be released to third parties outside the school without the permission of the person concerned, except where there is a legal requirement so to do. Retention of personal information is acted on consent, which can be withdrawn by the individual at any time.

APPLICATIONS

Applications should be emailed to recruitment@stedmunds.org.uk by 09.00am Tuesday 17th May 2022.

Applications must take the form of an application form and covering letter including the candidate's suitability for the post with reference to the person specification. The names and contact details (including email addresses) of two referees are required (one of whom must be your current or most recent employer and neither referee should be a relative or someone known to you solely as a friend).

