



**ST EDMUND'S
SCHOOL**
CANTERBURY

CANDIDATE PACK

**FORM 4 TEACHER
PERMANENT, FULL-TIME
SEPTEMBER 2023**



www.stedmunds.org.uk



THE SCHOOL

OVERVIEW

We are a 2-18 independent co-educational day and boarding school with over 600 pupils. We foster a family atmosphere, values the individual and offers a wide range of opportunities to pupils, whatever their interests or strengths. In an historic setting overlooking the City of Canterbury, the school is proud to educate the Choristers of Canterbury Cathedral and of the diversity that day and boarding pupils bring. Both academic rigour and co-curricular involvement are encouraged. Pupils are respectful of each other and work together to create a cohesive, inclusive and happy community. The School is located on the top of St Thomas Hill, commanding impressive views over the City of Canterbury. The Pre-Prep, Junior and Senior Schools share the same site, while the Choristers live within the Precincts of Canterbury Cathedral.



OUR ETHOS

Our pupils benefit from a caring and supportive environment, high-calibre teaching and a holistic educational approach that seeks to develop creativity, leadership qualities and original thinking.

A broad academic curriculum and extraordinarily diverse co-curricular programme enable pupils to find their path and grow to 'be all they can be'.

Our small class sizes enable the personalisation of learning so that pupils receive the attention and academic challenge they need to excel.

Every pupil here is known and understood.

The fact that we educate children from the age of 2 to 18 underpins the strong family atmosphere and sense of community that pervade the school.

St Edmund's is proud of its pupil-centred and ambitious academic ethos. We seek to foster original thinkers with the intellectual and personal skills to be leaders and decision makers in the future.

Highly-qualified teachers mean that young people receive inspirational instruction, with vibrant debate and individual attention colouring every classroom.

Pupils develop learning skills through project work and research opportunities such as the Extended Project Qualification and the Durrell Essay. We encourage cross-curricular work to promote original ideas and multi-dimensional thinking.

Essentially, our pupils are encouraged throughout their time at St Edmund's to aim for and achieve the very highest academic standards of which they are capable.

DETAILS ABOUT THE POST

TITLE	Form 4 Teacher
TYPE OF POST	Full-Time (Permanent)
GRADE	St Edmund's Academic MPS Range
START DATE	September 2023 -

POST & DEPARTMENT

Advert	<p>St. Edmund's School Canterbury is seeking to appoint an enthusiastic, dedicated and passionate Teacher for form 4 of our Junior School. Whilst the Junior School educates children from Years 3 to 8, it is part of the wider St Edmund's School family, educating children from 2 years old to 18. As you can imagine, this provides our children with unique opportunities and our staff with wonderful resources to support learning.</p> <p>The pupils at St Edmund's are absolutely delightful and are enthusiastic learners. Parental support is very strong and the Governing Body is committed to improving outcomes for our children. We are committed to high standards and achievement for all pupils.</p> <p>We welcome applications from experienced teachers as well as NQTs. The school may also consider individuals with an interest in training to become a qualified teacher. A willingness to promote the School and participate in wider-school programming outside of the classroom is essential.</p>
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DETAILS ABOUT THE POST

POST & DEPARTMENT

Department	<p>The post would be suitable for an experienced teacher, NQT or trainee teacher.</p> <p>Each member of the Junior School has their own, dedicated classroom that can be tailored to inspire student learning and celebrate the dynamism of pupil work. There are a range of resources available to meet the needs of teaching the curriculum.</p>
The successful candidate must:	<ul style="list-style-type: none">• Be a passionate, enthusiastic and dedicated teacher• Believe unequivocally in student-centred learning• Be communicative and possess the interpersonal skills needed to work successfully with colleagues and line managers• Support the ethos, values and policies of the school• Be committed to forging and maintaining partnerships with parents, guardians and colleagues to support and improve students' academic achievement and personal development.
In return, we can offer you the opportunity to:	<ul style="list-style-type: none">• Teach highly motivated pupils who are keen to develop their own learning• Work within a school community that celebrates its achievements and is motivated toward continual growth and development• Be part of a dynamic and international boarding community• Work within a supportive team• Benefit from generous PPA time and continuous professional development tailored to fit your needs

THE ROLE

FUNCTIONS

The successful candidate will:

- deliver quality, creative teaching for Form 4 pupils
- deliver an exciting and engaging curriculum including the production of outstanding resources
- liaise with departments/specialist staff to ensure pupils receive the highest quality of teaching and learning
- participate in enrichment days and activities
- actively implement the aims and objectives of the Whole School.
- adhere to school policies and practices.
- attend meetings with staff from this and other schools, liaising with them and outside agencies as appropriate, and to take part in personal and professional development
- be responsible for the planning, preparation, assessment and teaching of the curriculum for designated classes, groups or designated curriculum area
- maintain adequate and up to date records as required by the Head
- take an active part in the life of the school
- to undertake any other reasonable duty or task requested by the Head

QUALITIES & SKILLS

In addition, the successful candidate will be:

- able to work on his/her own initiative in the execution of the duties outlined below
- committed to a process of continuous improvement and the raising of standards in attainment within the school
- able to relate effectively to staff, pupils, parents and members of the general public

THE ROLE

The successful candidate will be expected to:

- foster the aims and ethos of the school, promoting and sharing excellent practice and to demonstrate consistently high standards in the preparation for and delivery of lessons and to be always an excellent role model for our pupils
- be accountable to the head of department for the teaching of designated curriculum areas to a class or subject group
- demonstrate consistently high standards in the preparation for and delivery of lessons and always be an excellent role model for our pupils
- ensure the school curriculum and its delivery meet the requirements of the National Curriculum, examination board specifications and school policies
- ensure all pupils have their curriculum entitlement
- promote the well-being and pastoral care, discipline and social development of all pupils and to encourage the partnership of parents in their pupils' education
- ensure good channels of communication with pupils, staff, home and the local community
- monitor Health and Safety procedures and standards throughout the school
- attend meetings with staff from this and other schools, liaising as appropriate, and to take part in personal and professional development

THE ROLE

- maintain adequate and up-to-date records as required by the Head and governors
- compile reports as required by the Head
- take an active part in the life of the school
- undertake any other reasonable duty or task requested by the Head

PERSON SPECIFICATIONS

	ESSENTIAL	DESIRABLE
QUALIFICATION	<ul style="list-style-type: none">• good honours degree• GCSE English/Maths/Science grade 4 or above	<ul style="list-style-type: none">• Qualified Teacher Status• Examples of CPD to develop teaching and learning
SKILLS & EXPERIENCE	<ul style="list-style-type: none">• Committed to raising levels of achievement and attainment of all pupils• An excellent level of current subject knowledge• Experience of teaching KS2• Proven ability as a successful classroom practitioner• Evidence of successful teaching experience and an approach to teaching that is varied and flexible• Able to motivate and stimulate pupils to enjoy learning• Willingness to develop skills and teaching practice• Skilled in the use of ICT as a teaching and learning tool• Positive classroom management skills• The ability to deal confidently with sensitive issues concerning pupil welfare	
PERSONAL QUALITIES	<ul style="list-style-type: none">• High standards and effective oral and written communication skills• An enthusiasm for involvement with pupils, staff, governors and the community• A sense of humour• Willingness to learn• Be hardworking, kind, flexible and able to work as a member of a team• Excellent organisational skills: reliability in working to deadlines• Desire and ability to contribute to the wider school community and co-curricular provision, both within the department and as part of the school's sporting, clubs or activities programmes	

CONDITIONS OF SERVICE

BENEFITS

Teachers' Pension Scheme, Employee Assistance Programme including counselling services and financial/legal advice line, Salary Sacrifice schemes such as Cycle2work, subsidised gym membership, retail discounts and cashback scheme. Parking is free for all staff on the school site and lunch is offered free of charge for all staff.

Fee remission is available to all members of staff subject to spaces being available at the discretion of the Governors and subject to change.

Support of visa sponsorship is in place for international candidates.

SAFER RECRUITMENT

St Edmund's School Canterbury is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

UK GDPR

Personal information provided by candidates will be kept on a secure file in the school and will not be released to third parties outside the school without the permission of the person concerned, except where there is a legal requirement so to do.

APPLICATIONS

Applications should be emailed to recruitment@stedmunds.org.uk no later than 09.00am Monday 19th June.

Applications must take the form of an application form and covering letter including the candidate's suitability for the post with reference to the person specification. The names and contact details (including email addresses) of two referees are required (one of whom must be your current or most recent employer and neither referee should be a relative or someone known to you solely as a friend).

ST EDMUND'S VALUES



We value....

EACH OTHER

Recognise our responsibility to create a caring and supportive community

We value....

INDIVIDUALITY

Recognise that everyone is different and has unique needs, strengths and aspirations



We value....

EXCELLENCE

Commit to being the best we can be

We value....

INTELLECTUAL CURIOSITY & CREATIVITY

Love learning and seek to foster creative, critical & lateral learning



We value....

SOCIAL RESPONSIBILITY

Promote the idea that individuals must contribute to the greater good of society

