



**ST EDMUND'S
SCHOOL**
CANTERBURY

CANDIDATE PACK

**HEAD OF ECONOMICS &
BUSINESS STUDIES
PERMANENT, FULL-TIME
SEPTEMBER 2024**



www.stedmunds.org.uk



THE SCHOOL

OVERVIEW

We are a 2-18 independent co-educational day and boarding school with over 600 pupils. We foster a family atmosphere, value the individual and offer a wide range of opportunities to pupils, whatever their interests or strengths. The school is proud to educate the Choristers of Canterbury Cathedral and of the diversity that day and boarding pupils bring. Both academic rigour and co-curricular involvement are encouraged. Pupils are respectful of each other and work together to create a cohesive, inclusive and happy community. The School is located on the top of St Thomas Hill, commanding impressive views over the City of Canterbury. The Pre-Prep, Junior and Senior Schools share the same site, while the Choristers live within the Precincts of Canterbury Cathedral.



OUR ETHOS

Our pupils benefit from a caring and supportive environment, high-calibre teaching and a holistic educational approach that seeks to develop creativity, leadership qualities and original thinking.

A broad academic curriculum and extraordinarily diverse co-curricular programme enable pupils to find their path and grow to 'be all they can be'.

Our small class sizes enable the personalisation of learning so that pupils receive the attention and academic challenge they need to excel.

Every pupil here is known and understood.

The fact that we educate children from the age of 2 to 18 underpins the strong family atmosphere and sense of community that pervade the school.

St Edmund's is proud of its pupil-centred and ambitious academic ethos. We seek to foster original thinkers with the intellectual and personal skills to be leaders and decision makers in the future.

Highly-qualified teachers mean that young people receive inspirational instruction, with vibrant debate and individual attention colouring every classroom.

Pupils develop learning skills through project work and research opportunities such as the Extended Project Qualification and the Durrell Essay. We encourage cross-curricular work to promote original ideas and multi-dimensional thinking.

Essentially, our pupils are encouraged throughout their time at St Edmund's to aim for and achieve the very highest academic standards of which they are capable.

DETAILS ABOUT THE POST

TITLE	Head of Economics & Business Studies
TYPE OF POST	Full-Time, Permanent
GRADE	St Edmund's Academic MPS/UPS Range
START DATE	September 2024 -

POST & DEPARTMENT	
Advert	<p>St Edmund's School Canterbury are thrilled to announce an exciting opportunity for a full-time permanent Head of Business Studies and Economics to join our school community. We are looking for an enthusiastic teacher to cultivate a passion for economics.</p>
Department	<p>The Department of Business Studies and Economics is held in high esteem and is incredibly popular among pupils. We pride ourselves on fostering inquiry-based learning which motivates students to achieve their highest academic potential and inspires a love of learning. The role requires a committed, reflective and flexible practitioner who believes in the power of shared knowledge and is keen to grow with our thriving Department.</p> <p>Each member of the Department has their own, dedicated classroom that can be tailored to inspire student learning and celebrate the dynamism of pupil work alongside and the courses they study. There are a range of resources available to meet the needs of teaching the curriculum, however, Department members continuously contribute to the development of learning resources for our pupils.</p>

DETAILS ABOUT THE POST

POST & DEPARTMENT

Courses

The Economics and Business department of St Edmund's School features Economics A level (AQA), Business A level (Edexcel) and Economics GCSE (OCR). There is one class of Economics A-level, and two classes of Business Studies A-level.

Results are consistently strong. In Economics, A* - B performance at A level typically exceeds 75% with positive value-added outcomes. In Business, reflecting a slightly different intake, A* - C performance at over 75% is the norm. If this is achieved, Business produces highly positive value-added residuals as a result.

The successful candidate must:

- Be a passionate, enthusiastic and dedicated teacher
- Believe unequivocally in student-centred learning
- Be communicative and possess the interpersonal skills needed to work successfully with colleagues and line managers
- Support the ethos, values and policies of the school
- Be committed to forging and maintaining partnerships with parents, guardians and colleagues to support and improve students' academic achievement and personal development.

In return, we can offer you the opportunity to:

- Teach highly motivated pupils who are keen to develop their own learning
- Work within a school community that celebrates its achievements and is motivated toward continual growth and development
- Be part of a dynamic and international boarding community
- Work within a supportive team
- Benefit from generous PPA time and continuous professional development tailored to fit your needs

THE ROLE

THE ROLE

The successful candidate will be expected:

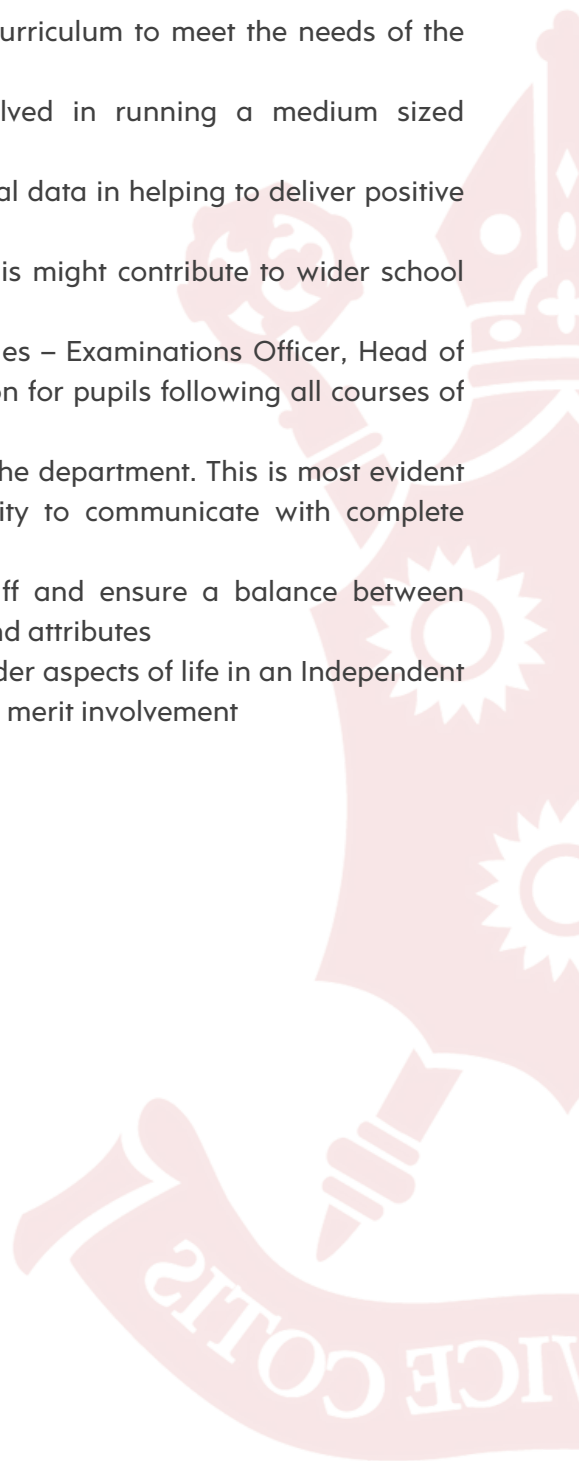
- Lead a vibrant department and continue to attract interest in both subjects from a wide range of both internal and external entrants on to the courses offered
- Enhance the excellent reputation and results of the department, with a particular focus on achieving positive value-added residuals
- Devise and execute an inspiring strategic development plan for the department
- Review, maintain or develop schemes of work for A-level and GCSE teaching
- Undertake or fairly delegate all the necessary administration of academic courses, including exam entries, results enquiries, reporting etc.
- Lead the supercurricular life of the department, through clinics and extension programmes, speakers, seminars, competitions, trips, open days etc.
- Enhance the quality of teaching and learning in the department through sharing resources and good practice, lesson observation, collaborative teaching, mentoring and active participation in continuing professional development
- Guide the professional development of staff in the department
- Develop the physical facilities and resources of the department
- Plan and monitor budgets to meet the requirements of the department in line with whole school budgeting policy
- Making full use of available data sources, devise programmes to stretch and challenge abilities of all students studying the subjects offered
- Act as the point of contact for all those wishing to pursue any university studies and careers linked to the subject and act as a source of advice for those pursuing EPQ projects in relevant topic areas

As a teacher, the successful applicant for this post will also be expected to:

- Teach both Business Studies and Economics
- Safeguard and promote the welfare of children
- Support the school's aims and objectives for teaching and learning

The ideal applicant will be able to demonstrate:

- Secure knowledge up to A-level of the content of both Economics and Business courses
- The ability to inspire and enthuse students of all abilities
- The ability to plan, co-ordinate and ensure delivery of the curriculum to meet the needs of the pupils
- The ability to carry out all administrative functions involved in running a medium sized department in an Independent School
- Complete understanding of the role of and uses of educational data in helping to deliver positive outcomes for pupils of all abilities
- The vision to chart the future of the department and how this might contribute to wider school development plans
- Complete reliability to communicate with other internal parties – Examinations Officer, Head of Learning Enhancement etc. – to ensure best possible provision for pupils following all courses of study
- The ability to act as an ambassador or standard-bearer for the department. This is most evident during Open Days and other recruitment events. The ability to communicate with complete professionalism with parents as and when required
- Experience of managing or potential to manage other staff and ensure a balance between oversight and acknowledgement of that person's own skills and attributes
- The ability and enthusiasm to participate in a range of the wider aspects of life in an Independent School – sport, DofE, CCF are just some of the areas that might merit involvement



PERSON SPECIFICATIONS

	ESSENTIAL	DESIRABLE
QUALIFICATION	<ul style="list-style-type: none"> • A good honours degree level in Economics • GCSE in English and Maths – minimum B grade • Experience within a classroom setting • Qualified Teacher Status 	
SKILLS & EXPERIENCE	<ul style="list-style-type: none"> • Committed to raising levels of achievement and attainment of all pupils • An excellent level of current subject knowledge • Proven ability as a successful classroom practitioner • Understanding of how to personalise provision to meet the learning needs of a range of students • Ability to motivate and stimulate pupils to enjoy learning • Skilled in the use of ICT as a teaching and learning tool • The ability to deal confidently with sensitive issues concerning pupil welfare • An ability to provide constructive feedback on how to improve 	
PERSONAL QUALITIES	<ul style="list-style-type: none"> • Passion for the subject • Commitment to raising levels of achievement and attainment of all pupils • Effective oral and written communication skills • Enthusiasm for involvement with pupils, staff, governors and the community • Be hardworking, flexible and able to work as a member of a small team • Desire to contribute to the growth of the department and subject • Interest in contributing innovative ideas and new ways of inspiring students intellectual curiosity. 	

CONDITIONS OF SERVICE

BENEFITS

Workplace Pension Scheme, Employee Assistance Programme including counselling services and financial/legal advice line, Salary Sacrifice schemes such as Cycle2work, subsidised gym membership, retail discounts and cashback scheme.

Fee remission is available to all members of staff subject to spaces being available at the discretion of the Governors and subject to change

Support of visa sponsorship is in place for international candidates.

SAFER RECRUITMENT

St Edmund's School Canterbury is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

UK GDPR

Personal information provided by candidates will be kept on a secure file in the school and will not be released to third parties outside the school without the permission of the person concerned, except where there is a legal requirement so to do.

APPLICATIONS

Applications should be emailed to recruitment@stedmunds.org.uk no later than 09.00am Wednesday 17th April 2024.

Applications must take the form of an application form and covering letter including the candidate's suitability for the post with reference to the person specification. The names and contact details (including email addresses) of two referees are required (one of whom must be your current or most recent employer and neither referee should be a relative or someone known to you solely as a friend).

ST EDMUND'S VALUES



We value....

EACH OTHER

Recognise our responsibility to create a caring and supportive community

We value....

INDIVIDUALITY

Recognise that everyone is different and has unique needs, strengths and aspirations



We value....

EXCELLENCE

Commit to being the best we can be

We value....

INTELLECTUAL CURIOSITY & CREATIVITY

Love learning and seek to foster creative, critical & lateral learning



We value....

SOCIAL RESPONSIBILITY

Promote the idea that individuals must contribute to the greater good of society

