



**ST EDMUND'S  
SCHOOL**  
CANTERBURY

# CANDIDATE PACK

**SCHOOL NURSE  
PERMANENT, PART-TIME  
SEPTEMBER 2026**

[WWW.STEDMUNDS.ORG.UK](http://WWW.STEDMUNDS.ORG.UK)



# THE SCHOOL

## OVERVIEW

We are currently 2-18 independent co-educational day and boarding school which fosters a family atmosphere, values the individual and offers a wide range of opportunities to pupils, whatever their interests or strengths. In an historic setting overlooking the City of Canterbury, the school is proud to educate the Choristers of Canterbury Cathedral and is equally proud of the diversity that day and boarding pupils bring. Both academic rigour and co-curricular involvement are encouraged. Pupils are respectful of each other and work together to create a cohesive, inclusive and happy community. The School is located on the top of St Thomas Hill, commanding impressive views over the City of Canterbury. The Pre-Prep, Junior and Senior Schools share the same site, while the Choristers live within the Precincts of Canterbury Cathedral.



# OUR ETHOS

Our pupils benefit from a caring and supportive environment, high-calibre teaching and a holistic educational approach that seeks to develop creativity, leadership qualities and original thinking

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A broad academic curriculum and extraordinarily diverse co-curricular programme enable pupils to find their path and grow to 'be all they can be'

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Our small class sizes enable the personalisation of learning so that pupils receive the attention and academic challenge they need to excel

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Every pupil here is known and understood

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The fact that we educate children from the age of 2 to 18 underpins the strong family atmosphere and sense of community that pervade the school

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St Edmund's is proud of its pupil-centred and ambitious academic ethos. We seek to foster original thinkers with the intellectual and personal skills to be leaders and decision makers in the future

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Highly-qualified teachers mean that young people receive inspirational instruction, with vibrant debate and individual attention colouring every classroom

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Pupils develop learning skills through project work and research opportunities such as the Extended Project Qualification and the Durrell Essay. We encourage cross-curricular work to promote original ideas and multi-dimensional thinking

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Essentially, our pupils are encouraged throughout their time at St Edmund's to aim for and achieve the very highest academic standards of which they are capable.

# DETAILS ABOUT THE POST

<b>TITLE</b>	School Nurse
<b>TYPE OF POST</b>	Part-Time (according to the duty rota)/Term-Time only
<b>START DATE</b>	September 2026
<b>GRADE</b>	Band 6
<b>HOLIDAY</b>	5 weeks (pro-rata) paid

## POST & DEPARTMENT

<b>Advert</b>	<p>We are looking for a caring, calm and professional School Nurse (Band 6) to join our welcoming community at St Edmund's School.</p> <p>This is a rewarding opportunity to support the health and wellbeing of our pupils, providing day-to-day care, responding to medical needs and working closely with colleagues to ensure every child feels safe, supported and able to thrive.</p> <p>If you are passionate about delivering high-quality care and building positive relationships within a school setting, we would love to hear from you.</p>
<b>Role</b>	<p>St Edmund's is seeking a compassionate, organised and clinically skilled School Nurse to join our Medical Centre team. In this role, you will provide day-to-day nursing care for pupils, supporting them with routine illnesses, minor injuries and ongoing health needs.</p> <p>You will play a key role in promoting pupil wellbeing, ensuring high standards of care, and contributing to a safe and supportive school environment. Working closely with pastoral colleagues, teaching staff and parents, you will help deliver a responsive and professional healthcare service across the school.</p>

# THE ROLE

## KEY RESPONSIBILITIES

### Clinical Care

- Provide first aid, triage and ongoing care for pupils presenting with illness or injury.
- Assess, plan, implement and evaluate programmes of evidence-based nursing care.
- Exercise sound clinical judgement and work autonomously, making informed, evidence-based decisions in the best interests of pupils.
- Be professionally accountable for own actions and practice, working within the NMC Code of Conduct at all times.
- Support pupils with long-term medical conditions (e.g. asthma, diabetes, epilepsy), including developing and maintaining Individual Healthcare Plans.
- Administer prescription and non-prescription medication in line with school policy and national guidance.
- Recognise and respond appropriately to urgent and emergency situations, including anaphylaxis, injuries and acute illness.
- Observe, monitor and act on any situations that may be detrimental to the health and wellbeing of pupils and staff, seeking advice or escalating where appropriate.
- Liaise effectively with parents/carers, GPs and external services to support continuity of care.
- Establish and maintain professional, supportive relationships with pupils and their families.

### Medical Centre Operations

- Maintain accurate, confidential and up-to-date medical records in line with professional and school standards.
- Monitor and maintain stock levels of medical supplies and first aid equipment.
- Ensure emergency medication (e.g. adrenaline auto-injectors) is in date and accessible.
- Maintain high standards of hygiene, infection control and clinical safety within the Medical Centre.
- Support immunisation programmes and routine health initiatives.
- Identify and develop an area of clinical interest (e.g. allergy or epilepsy), supporting best practice and sharing knowledge within the team.

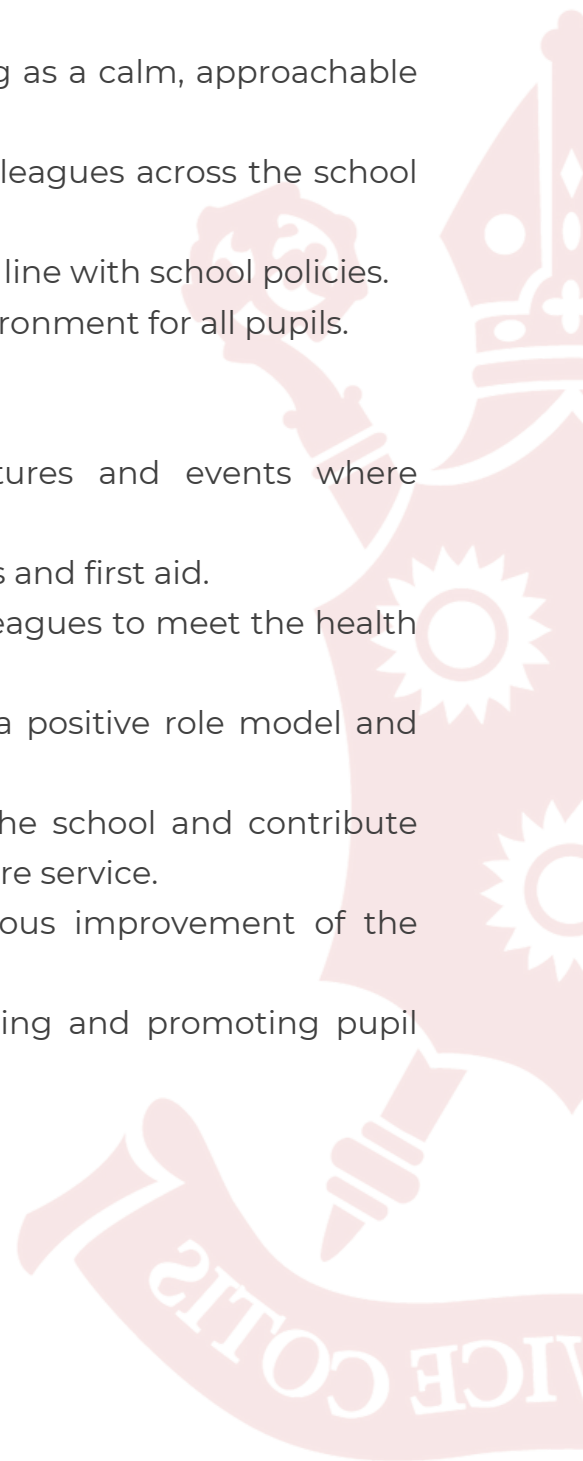
# THE ROLE

## **Pastoral & Safeguarding**

- Support the emotional wellbeing of pupils, acting as a calm, approachable and reassuring presence.
- Work collaboratively with pastoral teams and colleagues across the school to identify and respond to wellbeing concerns.
- Recognise and escalate safeguarding concerns in line with school policies.
- Contribute to a safe, supportive and inclusive environment for all pupils.

## **Wider School Contribution**

- Provide medical support for school trips, fixtures and events where required.
- Assist in delivering staff training on medical needs and first aid.
- Work collaboratively and co-operatively with colleagues to meet the health needs of pupils.
- Demonstrate effective team working, acting as a positive role model and contributing to a supportive team culture.
- Be aware of the wider aims and objectives of the school and contribute positively to the development of the Medical Centre service.
- Contribute to policy development and continuous improvement of the medical provision.
- Support the school's commitment to safeguarding and promoting pupil wellbeing.



# THE ROLE

## KEY SKILLS & ATTRIBUTES

The successful candidate will demonstrate a strong alignment with the values and expectations of the role, bringing the following skills and attributes:

- A caring, calm and professional approach
- Strong clinical judgement and ability to work independently
- Excellent communication and interpersonal skills
- High levels of organisation and attention to detail
- Ability to manage a varied workload in a busy environment
- A collaborative approach, working effectively with colleagues across the school
- Commitment to safeguarding and promoting the welfare of children

## QUALIFICATIONS & EXPERIENCE

- Registered General Nurse (Adult or Child) with current NMC registration
- Relevant post-registration clinical experience
- Experience working with children or in a school/community setting (desirable)
- Knowledge of safeguarding and child protection practices
- First Aid at Work qualification (desirable)

## PROFESSIONAL REQUIREMENTS

- Maintain NMC registration and comply with revalidation requirements
- Uphold the standards of the NMC Code of Conduct
- Engage in continuous professional development
- Maintain confidentiality and professional boundaries at all times
- Adhere to school policies, including safeguarding and health & safety

# CONDITIONS OF SERVICE

## **BENEFITS**

Workplace Pension Scheme, Employee Assistance Programme including counselling services and financial/legal advice line, Salary Sacrifice schemes such as Cycle2work, subsidised gym membership, retail discounts and cashback scheme.

Fee remission is available to all members of staff subject to spaces being available at the discretion of the Governors and subject to change.

## **SAFER RECRUITMENT**

St Edmund's School Canterbury is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

## **UK GDPR**

Personal information provided by candidates will be kept on a secure file in the school and will not be released to third parties outside the school without the permission of the person concerned, except where there is a legal requirement so to do. Retention of personal information is acted on consent, which can be withdrawn by the individual at any time.

## **APPLICATIONS**

The deadline for receipt of application **9.00am Friday 26<sup>th</sup> June 2026**. Applications should be emailed to [recruitment@stedmunds.org.uk](mailto:recruitment@stedmunds.org.uk).

Applications must take the form of an application form and covering letter including the candidate's suitability for the post with reference to the person specification. The names and contact details (including email addresses) of two referees are required (one of whom must be your current or most recent employer and neither referee should be a relative or someone known to you solely as a friend).

# ST EDMUND'S VALUES



We Value....

## EACH OTHER

Recognise our responsibility to create a caring and supportive community

We Value....

## INDIVIDUALITY

Recognise that everyone is different and has unique needs, strengths and aspirations



We Value....

## EXCELLENCE

Commit to being the best we can be

We Value....

## INTELLECTUAL CURIOSITY & CREATIVITY

Love learning & seek to foster creative, critical & lateral learning



We Value....

## SOCIAL RESPONSIBILITY

Promote the idea that individuals must contribute to the greater good of society

